



REPUBLIC OF KENYA

THE NATIONAL TREASURY AND PLANNING

INVITATION TO TENDER REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS AND PROVISION OF SERVICES FOR THE FINANCIAL YEAR 2023/2024 – 2024/2025 TENDER NO: TNT/026/2023 - 2024

The National Treasury invites sealed Tenders from eligible candidates for the following: -

S/No	Category No.	Item Description
Supply of Goods		
1.	A1	Supply and Delivery of Office Furniture and Fittings
2.	A2	Supply and Delivery of Staff Uniforms and Branded items
3.	A3	Supply of Newspapers
4.	A4	Supply of Office Equipment
5.	A5	Supply of Telecommunication Equipment
6.	A6	Supply of Tyres ,Tubes and Batteries
7.	A7	Supply of Electrical items and fittings
8.	A8	Supply and Delivery of General Office Stationery.
9.	A9	Supply and Delivery of Computer Consumables
Provision of Services		
10.	B1	Provision of Printing Services
11.	B2	Provision of Travel and Air Ticketing Services – (IATA/ KATA registered firms only)
12.	B3	Repair, Service and Maintenance of Photocopiers
13.	B4	Repair ,Service and Maintenance of Computers, Printers and UPS
14.	B5	Cleaning of Curtains, Sofa Sets and other Office Furniture
15.	B6	Consultancy Services (Firms and Individuals)
16.	B7	Provision of Conference Facilities in all the 47 counties
17.	B8	Provision of car hire and Taxi Services
18.	B9	Provision of insurance services (Insurance firms and brokers)
19.	B10	Provision of Tagging & Labeling of Assets Services

A complete set of the Tender / Prequalification Documents may be downloaded by interested and eligible candidates **Free of Charge** at <http://treasury.go.ke> or www.tenders.go.ke. Those who download the documents from the website **must forward** their particulars immediately for recording and any further clarifications and addenda to procurement@treasury.go.ke.

2nd November, 2023

Completed Tender Documents, both “**Original**” and “**Copies**”, enclosed in plain sealed envelope, marked with the Tender Number shall addressed to: -

**The Principal Secretary,
The National Treasury,
P.O. Box 30007 00100
Nairobi**

and be deposited in the tender box provided at the **Treasury Building, 6th Floor, Harambee Avenue, Nairobi**, so as to be received on or before **Thursday 16th November, 2023 at 11.00 a.m.**

All Bid Documents must be sequentially serialized / paginated.

Tenders will be opened immediately thereafter in the presence of the tenderers or their representatives who choose to attend the opening at **The National Treasury, Treasury Building, Harambee Avenue, Nairobi, 6th Floor, Conference Room No. 603 on Thursday 16th November, 2023 at 11.00 a.m.**

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY/ NATIONAL TREASURY**