



PENDING BILLS VERIFICATION COMMITTEE

NOTICE TO THE GENERAL PUBLIC

INVITATION TO SUBMIT PENDING BILLS/CLAIMS FOR THE PERIOD 1ST JUNE 2005 TO 30TH JUNE 2022 TO THE COMMITTEE

Pursuant to Gazette Notice No. 13355 of 30th September 2023, the Cabinet Secretary, the National Treasury and Economic Planning appointed a Pending Bills Verification Committee to carry out a thorough analysis of the stock of pending bills that have accumulated from 1st June 2005 to 30th June 2022.

The Mandate of the Committee in accordance with the Gazette Notice is to:

- (a) scrutinize and analyse the existing National Government pending bills that have accumulated between 1st June 2005 and 30th June 2022 and make recommendations to the Government on settlement of the same;
- (b) establish a clearly defined criteria for detailed examination of and analysis of such pending bills or claims with a view to determining the genuineness of each or otherwise;
- (c) make recommendations to the National Treasury on the necessary actions to be taken for satisfactory disposal or settlement of identified pending bills or claims;
- (d) identify any cases where there may have been corrupt, fraudulent and false claims against the Government and make appropriate recommendations to the relevant Government agencies;
- (e) develop reforms or measures that will ensure future accumulation of pending bills is avoided; and
- (f) perform any other function incidental to the foregoing.

In order to come up with well-reasoned conclusions and make recommendations regarding these bills/claim(s), the Committee is required to scrutinize and analyse the existing stock of National Government Pending Bills/claim(s) (excluding any bill(s)/ claim(s) from County Governments.

In view of the foregoing, individuals or firms are invited to submit any Pending Bill(s)/claim(s) owed by the National Government of Kenya (Ministries, State Departments, Constitutional Commissions and Independent Offices and State Corporations or any other National (not County) Government Agency) in the following format;

- a) All your pending bills/claims for the period 1st June 2005 up to 30th June 2022 (Any Bill outside this period will not be accepted);
- b) A summary of your Pending Bill(s)/claim(s) in the format provided in Form F (This form is accessible via The National Treasury website: www.treasury.go.ke/reporting-templates/);
- c) Reasons as to why the bill(s)/claim(s) has remained unpaid to date; and
- d) Any other relevant information which may assist the Committee in analysing the bill(s); including, offices/person(s) dealt with, pertinent correspondence proving the pending bill(s)/claim(s).

Please note that it is mandatory that your bill(s) claim(s) are submitted in accordance with the prescribed formats as provided in forms F, G1, G2, G3, G4, G5, G6, G7, G8, G9, G10 and H, J1, J2 which can be downloaded from the National Treasury website: www.treasury.go.ke/reporting-templates/ . Only bill(s)/claim(s) submitted in the prescribed formats will be accepted.

Individuals or Firms are hereby invited to make submissions on the dates scheduled against the National Government (Ministry/State Department/Constitutional Commission/Independent Office and State Corporation, (excluding any bill(s)/ claim(s) from County Governments), which owes the Pending Bill in the prescribed format.

Each page of the hard copy submitted should be sequentially paginated, serialised, and countersigned by the individual or the authorised representative of the individual or the firm.

The Committee has strict timelines to complete its work. It would be appreciated if the information requested in this public notice is submitted to reach the Committee on the stipulated dates indicated against the Ministry, State Department, Constitutional Commission, Independent Office or State Corporation (excluding any bill(s)/ claim(s) from County Governments) which owes the Pending Bill(s)/claim(s). A detailed schedule on when to submit your pending bill(s)/claim(s) is provided in the website.

This information must be submitted in hard copy to the Joint Secretaries, Pending Bills Verification Committee, physically by the individual or firm strictly between 9.00 am to 4.00 pm on the indicated dates. The Venue of submissions shall be Kenyatta International Conference Centre (KICC).

It is a criminal offence for an individual or a firm to submit a fraudulent Pending Bill/Claim.

In case you have further clarification, please contact the Committee Tel. No. +254 722 937 392 between 9.am to 4.pm.

FCPA EDWARD OUKO, CBS
CHAIRMAN,
PENDING BILLS VERIFICATION COMMITTEE