



REPUBLIC OF KENYA  
THE NATIONAL TREASURY & ECONOMIC PLANNING

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)  
REOI NO. RKFIFNA/REOI/ICS/01/2024-2025**

**Name of Project:** Rural Kenya Financial Inclusion Facility (RK-FINFA) project, Kenya

**Assignment Title:** Individual Consultant to Develop Test and Deploy a Web-Based Application Tool for Green Finance Taxonomy

**Reference No.** 2000004121 and No: 2000004122

The Government of Kenya, has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of the Rural Kenya Financial Inclusion Facility (RK-FINFA), and intends to apply part of the proceeds for the recruitment of consulting services provided by an individual consultant as part of the post of Individual Consultant to Develop Test and Deploy a Web-Based Application Tool for Green Finance Taxonomy.

The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Rural Kenya Financial Inclusion Facility (RK-FINFA).

The consulting services ("the services") include Individual Consultant to Develop Test and Deploy a Web-Based Application Tool for Green Finance Taxonomy.

This Request for Expressions of Interest (REOI) follows the General Procurement Notice that appeared on the IFAD website and on UNDB on 1<sup>st</sup> March, 2023 and on MyGov newspaper on 28<sup>th</sup> February, 2023.

The attention of interested consultants is drawn to IFAD's Anti-Money Laundering and Countering the Financing of Terrorism Policy<sup>1</sup> and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations<sup>2</sup>. The latter sets forth IFAD's provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.<sup>3</sup> By entering in this document, you certify to have read, understood, and agreed to be bound by the Privacy Policy of IFAD.<sup>4</sup>

<sup>1</sup> The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>.

<sup>2</sup> The policy is accessible at [www.ifad.org/anticorruption\\_policy](http://www.ifad.org/anticorruption_policy).

<sup>3</sup> The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>.

<sup>4</sup> The policy is accessible at <https://www.ifad.org/en/privacy>.

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client's board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The following conflict of interest rules shall apply with respect to recruitment of government/client staff within the consultant's proposed team:

(a) No member of the client's board of directors or current employees of the client (whether part time, or full time, paid or unpaid, in leave status, etc.) shall be proposed or work as, or on behalf of, any consultant.

(b) Except as provided in sub-clause 8.6(d), no current employees of the government shall work as consultants or as personnel under their own ministries, departments or agencies.

(c) Recruiting former client or government employees to perform services for their former ministries, departments or agencies is acceptable provided no conflict of interest exists.

(d) If a consultant proposes any government employee as personnel in their technical proposal, such personnel must have written certification from the government confirming that: (i) they will be on leave without pay from the time of their official proposal submission and will remain on leave without pay until the end of their assignment with the consultant and they are allowed to work full-time outside of their previous official position; or (ii) they will resign or retire from government employment on or prior to the contract award date. Under no circumstances shall any individuals described in (i) and (ii) be responsible for approving the implementation of this contract. Such certification shall be provided to the client by the consultant as part of its technical proposal.

(e) In the case where a consultant seeks to engage the services of any person falling under ITC sub-clauses 8.6(a) – 8.6(d), who may have left the client within a period of less than twelve (12) months of the date of this RFP, it must obtain a written "no-objection" from the client for the inclusion of such a person, prior to the consultant's submission of its proposal.

The National Treasury, Rural Kenya Financial Inclusion Facility (RK-FINFA) project now invites eligible Individual consultants ("consultants") to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services in the form of a curriculum vitae (CV). A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD' Project Procurement Handbook that can be accessed via the IFAD

website at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement). Interviews will be conducted as part of the selection process.

The shortlisting criteria are:

<b>Criteria</b>
Academic qualifications, experience and relevant testimonials. (Attach academic and professional certificates, letters of recommendation, CV and other
Knowledge of web development frameworks (e.g., React, Angular, Django) for building the taxonomy tool. (attach evidence)
At least 3 years of experience in programming web-based applications that also function in offline mode. (Attach evidence)
Ability to write a concise user's manual. (attach evidence)
At least 3 functioning applications programmed by the expert, with references. (attach evidence)

Any request for clarification on this REOI should be sent via e-mail: [procurement@treasury.go.ke](mailto:procurement@treasury.go.ke) and [procurement.rkfinfa@treasury.go.ke](mailto:procurement.rkfinfa@treasury.go.ke) to the address below not later than **27/09/2024 at 11.00 p.m. Kenyan Time** The client will provide responses to all clarification requests by .....**23/09/2024 at 5.00 p.m. Kenyan Time**.

Expressions of interest in the form of curriculum vitae (CV) must be delivered in a written form to the address below;

**The Principal Secretary**

The National Treasury  
Rural Kenya Financial Inclusion Facility (RK-FINFA) project  
Reinsurance Plaza , Aga Khan walk  
7<sup>th</sup> Floor,  
P.O BOX 30007-00100,  
Nairobi, Kenya  
Tel: +254-20-2252299  
Email: [procurement@treasury.go.ke](mailto:procurement@treasury.go.ke)  
[procurement.rkfinfa@treasury.go.ke](mailto:procurement.rkfinfa@treasury.go.ke)

and be deposited in the Tender Box provided at the Reinsurance Plaza Building, 7<sup>th</sup> Floor, Aga Khan Walk , Nairobi, so as to be received on or before ...**27/09/2024 at 1100 hours, Kenyan Time**.

Interested consultants may check the details on the Kenya national treasury website [www.treasury.go.ke](http://www.treasury.go.ke) for more information.

The Expression of Interest will be opened immediately after the closing date and time in the presence of candidates or their representatives who choose to attend at the Reinsurance Plaza Building , Aga Khan Walk, Nairobi, Board Room on 7<sup>th</sup> Floor, on **27/09/2024 at 1100 hours, Kenyan Time.**

**HEAD, SUPPLY CHAIN MANAGEMENT SERVICES.  
FOR: PRINCIPAL SECRETARY / NATIONAL TREASURY**